

Minutes PTA Meeting 18th October 2017

Present: Laura Knapman - Chair (LK), Lindy Buckley (LB), Fern Kent-Smith (FKS), Emily Witherow (EW), Kayleigh Sexon (KS), Julie Phillips (JP), Tess Andrews (TA), Colette Kiff (CK), Fiona Thomas (FT), Penny Chbat (PC), Rebecca Drakeley (RD), Judith Kirkbride (JK), Julia Foster-Skelton (JFS), Lisa Menday (LM)

Apologies: Sarah Bunyard

Welcome to all new members

AGM

Meeting opened with report from treasurer Penny Chbat, giving a thorough run down of current account balance and expenditure throughout last PTA year:

Income £5,442.47

Expenditure - £6,496.33

Full Treasurers Report attached

Brief discussion carried out regarding collating another newsletter with details of areas where money has been spent to allow parents, pupils and friends of the school to know where monies raised have been spent – To be further discussed.

Meeting minutes and treasurers report to be forwarded to Filleigh School Admin to allow for attachment to website in relevant area – CK to arrange.

Re-election of committee

LK enquired if anyone present wished to nominate themselves to take the role of chair. No nominations were received.

EW offered to fulfilled roles if anyone wanted to step down.

LK announced she wished to remain in the seat of chair if all present were in agreement – No objections were received.

No one present wished to nominate themselves to take part in the committee and all present members were content to remain therefore Vice Chair LB, Treasurer PC and Secretary CK. All present unanimously agreed for the present committee to remain.

AGM Closed at 9.25 am

PTA Meeting – Going forward

LK presented to the meeting a letter from Mrs Pierson thanking the PTA for contributions to forest school.

LK asked if all present were happy to commit to a further PTA fundraising event @ The Sportman's Inn, Sandyway as previous years to include carvery and quiz @ £11.00 per head. Date confirmed for 18th May 2018 – Agreed unanimously

LB discussed details of forthcoming Halloween disco – Thursday 2nd November 2017 @ Filleigh Village Hall (FVH). LB gave rundown of previous event for the benefit of new members. LB Confirmed LK has made contact with appropriate source for sweets – LK confirmed Rachel Robb happy to supply as previous years.

During the Halloween Disco the School Council will sell cakes (cake donations from parents required – notice will be in newsletter closer to the event) and glow sticks.

Again strict rule of ‘only registered pupil of Filleigh or Chittlehampton school children invited’

KS1 children to have a responsible adult present throughout and KS2 children to have contact details and be collected from the door at the finish, providing a contact number in case of emergency.

It was agreed that tea and coffee would be made available for parents to purchase throughout again.

Fancy dress is compulsory for all PTA members.

LB made all present aware of current DJ being unable to offer Thurs/Friday/Saturday evenings going forward due to other work commitment – Noted FVH booked on a Tues/Wed - discussion regarding alternative nights or venues, discussed possibility of using venues such as YMCA in South Molton – JP to enquire and notify at next meeting.

EW/KS raised possibility of Toffee Apple sale to raise funds – agreed sale for Tuesday 31st October after school – Chocolate and Toffee apples to be sold @ 50p each.

Christmas

Discussions took place regarding Christmas fundraising/gift ideas – Bags, T-Towels, Mugs, Cards all discussed. Agreed to cards – EW to look into and if enough time now before Christmas

Christmas ‘Special visitor’ confirmation – LK to arrange transport and visitor details.

Agreed unanimously with books for all children as a suitable and much appreciated gift from ‘special visitor’ – LK to source – a wrapping night will be organised closer to the date.

Christmas hampers will once again be created using donations from ‘non-uniform’ – Once again a hamper/present wrapping night will be organised closer to the date.

Venue for Christmas performance/carols as yet unknown but PTA agreed happy to provide refreshments and sell raffle tickets for hampers. CK suggested non-alcoholic mulled wine – Agreed – CK to source.

Discussed PTA wishing to continue to cover costs for forthcoming years library visit transport costs – agreed unanimously that the visits had been enjoyed and beneficial to all children.

LK discussed quote received for library carpet of £400.00 – discussions regarding high price of quote and possibilities of obtaining cheaper quotes – LK confirmed necessity of using approved school supplier and alternative source not possible – Agreed unanimously to cover cost of carpet to complete library refurbishment.

LK raised the purchase of cameras for all classes, as discussed at previous meetings – confirmed unanimously for PTA to fund purchase of cameras.

Fundraising ideas – going forward

KS raised idea of family treasure hunt – download all resources online and easy to set up and follow – KS to gain more information for future meeting. FT suggested a meal at the end.

The idea of a family Easter Egg hunt within Castle Hill Estate.

FT raised idea of a ball with guest speaker, possible subject of recreational drugs/education, agreed by majority that a ball would be a great fundraiser but subject of proposed speaker subject better suited to secondary school pupils.

PTA Carnival Float/Walking float – EW suggested a walking Chinese dragon (created by the children) – decided costs for float/insurance too high so walking float a definite possibility.

KS – made suggestion of Large Easter Egg/Lindt Bunny to raffle off at Easter time.

CK suggested another extreme event to raise large funds on sponsorship – Ultimate Adventure/Mission Unbreakeable/Monster Race.

Bingo Night

Discussion regarding a future comedy night as previously held – discussion regarding higher costs for a repeat event but still a great fundraiser.

Next meeting prior to Christmas - LK to confirm date

Date also for wrapping hampers/presents – LK to confirm.

Meeting closed at 10.30am